



“It’s Time To Heal” Table Vendors

Hilton Garden Inn – Independence, MO
19677 E. Jackson Drive – Independence, MO 64057

ATTENDEE DEMOGRAPHICS:

This conference is projected to be sold out with a maximum capacity of 200 people. Our attendees will be women from all walks of life, race and social-economic backgrounds, ages 18 and older.

VENDING TIME TABLE:

Attendees will have ample time to visit with all vendors including the times listed below:

Friday, October 27, 2017

6:00pm – 7:00pm
9:30pm – 10:00pm

Saturday, October 28, 2017

8:00am -9:00am
Two 15 Minutes Breaks
45 Minute Lunch Break
2:30pm – 3:00pm

TABLE COSTS:

Tables are \$150.00 each and include **one 6ft table, two chairs and (1) admittance to the conference.**

SET-UP AND TEAR DOWN SPECIFICS:

Tables will be set up in visible conference space. The doors for setting up will be open at **3:00pm on Friday, October 27, 2017**. All valuable items should be stored overnight in the locked main auditorium. We will not be responsible for any stolen, lost, broken or damaged materials related to your vendor booth. All vendor tables must be completely **disassembled by 3:15pm on Saturday, October 28, 2017**.

DEADLINES

Booths are limited and available on a first come first serve basis.

Entry deadlines are October 1, 2017 at 12:00PM CST.

Final attendance counts will be emailed to all vendors by **Monday, October 23, 2017**.

There will be no refunds and all monies must be submitted with entry form to secure your space.

A confirmation and receipt will be sent to the email address provided on your entry form.

PAYMENT:

To pay online with a credit/debit card please visit:

<https://squareup.com/store/beencouraged>

To pay by check, make check payable to INTEGRITY DESIGNS, LLC

Mailing Address: PO BOX 140 – BONNER SPRINGS, KS - 66012

It's Time To Heal Women's Conference Vendor Form

(Please print, complete and return this portion)

Business Name: _____

Contact Name: _____

Address: _____

City, State, Zip: _____

Contact Phone: _____ **Email:** _____

Type of Items Selling: _____

Payment Options:

Pay Online At: <https://squareup.com/store/beencouraged>

Credit Card:

Card Number: _____ Exp: ____/____

3-Digit Security Code: _____ Billing Zip Code: _____

Check/Money Order:

Please make payable to Integrity Designs, LLC

MAIL:

Integrity Designs, LLC

Attention: ITTH

P.O. Box 140

Bonner Springs, KS 66012